

GRACE BRETHREN JR/SR HIGH SCHOOL

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Jr/Sr High School Application Procedures

As you begin the application process, please assist us in making this as easy and efficient as possible. Please read each section carefully and follow each step as described below. The filing of your application forms and the payment of fees do not automatically assure acceptance. This is a multi-step process and must be followed in the order indicated. You are already in possession of the application packet, so you are ready to begin. ***Please use ink when completing all forms. Press firmly on all NCR forms.***

1. Read all enrollment requirements and financial information completely.
2. Complete and return all required forms along with the necessary fees.
3. Parents of transferring students entering grades 7-12 must submit students recent scores on the ***Stanford Achievement Test*** or other standardized achievement test results and a copy of their most current report card. Students entering grades 10-12 must also submit an unofficial copy of their transcript.
4. The following references are for new students to our campus:

All student applicants entering our Junior/Senior High School for the first time must complete the "Student Statement".
The "**Pastoral Reference**" form is to be given to a pastor, youth leader, or Sunday school teacher from your church.
The "**Educator's Reference**" is to be given to a teacher, counselor, or principal from the student's current school. Each reference form must be completed and mailed to Grace Brethren Jr/Sr High. **It is the applicant's responsibility to see that these references are submitted to Grace Brethren before the interview.**
5. All required forms must be completed before the application can be processed. Applications with missing information, signatures, or attachments will be delayed until all information is present. If application packages are not completed by Friday, March 2, 2007 delays may jeopardize your enrollment. After the administration reviews the completed application you will be contacted and a **family interview** and testing will be scheduled. The final decision on admission will be made after the family interview and test results are reviewed. Notification of admissions will be mailed March 15, 2007.

Please remember to include with the application, a copy of your most recent 1) Report card 2) SAT, CTBS, CAT, or IOWA scores 3) immunization record 4) and your check for the registration fee.